



Memorandum

Date: March 8, 2018

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – March 8, 2018

Schedule

- I will be away from the office March 9– 14th. On March 15th, I will be meeting with department directors all day for an off-site strategic planning and leadership development retreat. We will be reviewing the 2018 Council goals and milestones, preparing for the next biennium budget, and exploring issues related to building with the community. I will return on March 19th.

Information Items

- 1st Quarter Town Hall. Three councilors have responded to the Doodle Poll for the April Town Hall. The only date which two of the three councilors can attend is **April 12**. Please confirm with Courtney if this works for you. Also, a decision still needs to be made on the topic of this Town Hall.
- Waterfront Open Houses: Two Open Houses on the West Linn Waterfront Project will be held in the first week of April. The information is as follows:
 - **April 3: Traffic Open House: 5-7 p.m. @ West Linn Library**
 - **April 5: Land Use Pattern Open House: 5-7 p.m. @ West Linn Library**
- High School Parking. Following the YAC presentation on Monday night, there will be two next steps. First, will be the joint meeting with the School Board on April 16th. This meeting will be held at City Hall. The City will also move into mediation regarding the lawsuit filed by Mr. Bialostosky.
- Robinwood Station. In follow up to Monday's status report, request for quotes for the building assessment will be sent by the end of the month. The timing of this relates to the appearance that the Council may be inclined to include some level of support for the Station from the GO Bond. Quotes are usually good for up to sixty days and in this case, within a couple months we will know that if the station is included in the GO Bond. If the bond is successful, all of the architectural design and structural engineering costs can be part of a larger bond project, so that current budgeted money can stay in the general fund. If the bond is unsuccessful, it is unlikely we can identify an alternative funding package for the station that will be large enough to make structural improvements, so we think it might make sense to have a conversation about just spending the study money to fix the roof issues which we believe is the most pressing need.
- Cost of Growth Study. The City was contacted by Carole Connell asking for information to update the 2004 "Report on Infrastructure Subsidies" requested by the West Linn Neighborhood

Associations. Community Development Director John Williams is working with Carole to get her the information she needs.

- Stafford 3-Cities IGA – This week we got Attorney Jeff Condit on board to assist the City of West Linn in the process of negotiating the 3 Cities IGA for the Stafford area. The next get together of the three cities is on April 5th at 9:30 at Lake Oswego City Hall.
- PW Accreditation Dinner – This week you received information about the April 10th dinner via an e-mail from Morgan Coffee. If you missed the message, let Kathy know.

That's it for this week.

Respectfully,

Eileen